



CAR ACCIDENT CHECKLIST

Keep in Car for Emergencies

Police Information

Name of Officer _____ Badge # _____
Police Dept. _____ Police Report # _____
Phone # _____

Accident Checklist

- Check for injuries. Call 911 for emergencies if needed.
- If damage is minor, move cars to the side of the road to avoid blocking traffic.
- Exchange information with other driver. Collect contact info from witnesses and passengers in vehicles involved.
- Take photos of vehicles, damage, and accident scene from different angles.
- Sketch accident scene, in the area provided below.
- Get accident report info from police officer.

Driver Information

Name _____
Phone _____
Address _____

Email _____
Drivers License State _____
Driver License # _____

Do Not

- Don't leave the scene if police have been called and are on the way.
- Don't lose your temper, remain calm.
- Don't sign anything from the other party.
- Don't discuss details about the accident except with the police officer.
- Don't admit fault or cast blame.

Insurance Info

Company _____
Policy # _____
Agent _____
Phone _____



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Ambulance Info

Company _____

Address _____

Phone _____

Witnesses/Passengers

Witnesses / Passengers / Phone No / Email

About the Accident

Date _____ Time of Day _____

Location _____

Car Make/Model/Year _____

License Plate _____

Weather Conditions _____

What happened? _____

Sketch the Accident
